

Questions for Mat-Su EMS Data Analysis Project

1. Do you anticipate this work will require a Business Associates Agreement and/or a Data Sharing Agreement? *Yes, there will be a data sharing agreement with the Matanuska Susitna Borough.*
2. Can you provide a blank record so we can better understand the data collected through Golden Hour? *We are seeking a consultant who has experience with Golden Hour. We are not providing blank records or samples of data as part of this RFP.*
3. Can you define what is meant by “outcomes” in Question 5? Does this refer to event outcomes (such as transfer to hospital, etc.)? *Yes*
4. Does the Borough EMS currently have Behavioral Health and Chronic Conditions coding in the event record or is it expected the contract will recommend coding or need to review each event to determine if the event is related to Behavioral Health and/or Chronic Conditions needs? *This is unknown at this time. I would assume that you would need to recode.*
5. Do you expect us to define high utilizer “call frequency” or is the system currently using a standard definition? *The definition will be determined in consultation with the MSHF and EMS.*
6. Is there an expectation that these EMS data will be correlated to other data sets (such as MSRMC ED high utilizer data)? *Not at this time.*
7. Can you briefly explain the relationship between the billing system and Golden Hour data? And to follow-up, is billing only referring to EMS billing (not hospital or other agencies)? *Billing is only referring to the EMS system. The billing is handled in another Borough department. MSHF staff will attempt to get the billing data for the consultant; however, it may be that an estimate cost per call/response will be used for this analysis.*
8. Is a unique indicator provided for each person (rather than event), enabling tracking of a patient over multiple events? *Yes*
9. Is the “59%” increase over the year before the result of a better system to capture data, increased services provided, or other factors? *No*
10. Can you define the analysis time period (18 months/year/2017-2018)? *At the most there is 18 months of data available.*
11. Is NEMESIS version 3 the coding system used in Golden Hour? *I don’t know. This may be a question to ask Golder Hour.*
12. Does Mat-Su Borough have a contract with Golden Hour to provide technical support and services? *Golden Hour can assist them with TA; however, as stated earlier we are seeking a consultant with extensive experience with Golden Hour to conduct this analysis.*
13. Do these EMS calls include agency transfers (i.e., moving a patient from MSRMC to API) or only emergency calls made by the public? *It includes all calls.*
14. Who enters data into Golden Hour? Dispatchers? EMS responders? Clerical support? All of the above? i.e. Do you have a data input process flow diagram as entering data may impact the

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results from the analysis and help with recommendations? This information should be gathered by the consultant after the contract is awarded. It is my understanding that dispatchers and responders enter data.

15. Can you please clarify the work schedule? For example under Section IV, it suggests a start date of Feb. 1, yet the deadline for award is Feb. 15. You have discovered a typo. **The deadline to submit proposals is Feb 15th and the award will be made by March 1, 2019.**
16. Can you provide more detail on the cost proposal requirements (by task, hourly rate, etc.)? Is there a not to exceed budget limit? The contractor should determine the budget as appropriate. A menu of different levels of intensity of analysis can be submitted with different budget amounts.
17. If you could please clarify the form in which the data exist and possibly even provide a copy of the schema and/or sample records deidentified. The data is from the EMS Golden Hour data system <https://www.goldenhour.com/> It will be the responsibility of the contractor to work with the local EMS department and download the data and/or use the EMS Golden Hour system to run the necessary reports for the analysis. We are seeking a contractor who has experience with this specific data system.
18. Regarding #1: Is the "diagnosis" the same as the EMS Provider's Impression as documented on page 2 of ems Charts or is it the patient's hospital admitting or discharge diagnosis? If the later, am I correct in assuming such hospital data will be provided for consideration in the analysis? **The diagnosis is the Provider's impression.**
19. Regarding #5 and #8: To whom is the RFP referring when asking about "costs"? If the EMS Department and/or the Mat-Su Regional Medical Center, I presume the necessary financial data will be provided for the analysis. **Correct. We can get the financial data for the contractor from the Mat-Su Borough government.**
20. There is a business license required for the state of Alaska. It is a simple application and small fee, but a requirement from the government before we do work in the state. Is this necessary to have to submit a proposal. **You don't need to obtain this to apply.**