

Hello BABY Director

Functional Job Description

About Hello BABY

Hello BABY (Building Alaska's Babies with You) is a coordinated, family-centered network that empowers families to thrive and achieve success. Community providers within this network align to support a universal prevention program for pregnant people and families with young children, ages 0-5. The goals of Hello BABY are to create a well-functioning system that connects families to services and supports and assists them in achieving the following: (1) strengthened protective factors and greater stability; (2) social connection and belonging; and (3) stronger family relationships with access to supportive and proactive services. The structure of Hello BABY involves a fluid, tailored, family-centered support response system. This is designed to meet families where they are and on the level they choose, then stay beside them as they build relationships and access resources across the community.

Position Summary

The Hello BABY Director coordinates the Hello BABY Network to meet the strategic vision and goals identified by the Core Team. This position organizes and supports the Hello BABY partner organizations to execute the work of Hello BABY delivery model. This position manages internal and external relationships and works closely with the Hello BABY Core Team and R.O.C.K. Mat-Su Staff to ensure that the MOU and organizational guidelines are adhered to.

Internal Relations:

Hello BABY network partners experience the leadership support needed to function as a strong network that is well supported to strategically advancement Hello BABY's goals and objectives.

External Relations:

Hello BABY families experience a strong partner network that is well supported to meet families where they are as they build relationships and access resources across the community.

Responsibilities

- **Leadership:** Provide visionary and adaptive leadership for the Hello BABY network; ensure the sustainability of lived experiences as represented within the organizational structure of Hello BABY; develop and execute strategic plans with the Core Team and R.O.C.K. Mat-Su staff; oversee working groups in alignment with strategic plans, facilitating and convening partners as needed; integrate data-driven decision-making by ensuring data is collected, integrated, and communicated effectively; develop a strong relationship with the database coordinator; engage in strategic discussions with the Core Team and other key stakeholders as a representative of Hello BABY.
- **Program Management:** Support implementation of Hello BABY delivery model; serve as a strong and skilled facilitator to guide partners and stakeholders in relationship building, consensus, and strategic process; oversee and sustain integration of the Hello BABY framework and other theories, models, and best practices relevant to achieving strategic goals; provide data and feedback on goals to the Core Team and Hello BABY partner organizations, including their relationship to and progress toward the goals and vision of Hello BABY.
- **External Relationships:** Build and maintain relationships with key cross-sector regional, statewide, and national stakeholders; oversee internal and external communications in

coordination with Hello BABY; maintain Hello BABY's brand identity, vision, and goals as a family-centered network; disseminate Hello BABY learning and leadership at regional, statewide, and national platforms; engage in legislation development and advocacy as appropriate.

Minimum Competencies

- Demonstrated entrepreneurial/self-motivated conduct with advanced program management and organizational skills.
- Ability to learn quickly, stay flexible, remain organized with competing demands, and maintain a high integrity of work products.
- Ability to work collaboratively, contribute productively to collective decisions, and execute in alignment with them.
- Proven experience in managing a team, including facilitating and coordinating the work of team members to promote a collaborative and positive work environment.
- Passion for social equity work and a focus on cultural humility.
- Excellent written and oral communication skills, sensitive to confidentiality and diplomacy.
- Advanced understanding of group dynamics and excellent group facilitation skills.
- Strong analytic skills and the ability to think strategically on both organizational and systemic levels of multi-year horizons, politically, and programmatically.

Education & Experience

- Minimum 5 years interfacing with the community or direct services field.
- Balance of experience and formal education may be combined if related to the responsibilities of the position.