



## **R.O.C.K. Mat-Su Systems Coordinator**

R.O.C.K. Mat-Su (Raising Our Children with Kindness) is a community collaborative working to accomplish two goals: 1) Strengthen families so all children are safe, healthy, and thriving and 2) End child abuse and neglect and reduce adverse childhood experiences. R.O.C.K. Mat-Su is a cross-sector community partnership working to influence the systems that affect guided by the collective impact framework.

The Mat-Su Health Foundation serves as the initiative's "backbone" organization. Mat-Su Health Foundation (MSHF) is the official business name of Valley Hospital Association, Inc., which shares ownership in Mat-Su Regional Medical Center. In this capacity, the foundation actively participates in the governance of Mat-Su's community hospital and protects the community's interest in this important health care asset through board oversight. The MSHF also invests its assets into charitable works that improve the health and wellness of Alaskans living in the Matanuska-Susitna Borough (Mat-Su).

### **Position Summary**

The Systems Coordinator will be part of a small team providing backbone support to the cross-sector partnership. The Systems Coordinator is responsible for driving strategic work forward by supporting day-to-day communications, day-to-day administration, community engagement, and data functions. The Systems Coordinator will be responsible for building and maintaining strong relationships with community partners working collectively to create enduring change in the systems that affect children and families in the Mat-Su Borough.

The Systems Coordinator supports R.O.C.K. Mat-Su's mission, vision and values by embracing the following values as the foundation of our efforts: respect and appreciation for our Mat-Su community assets; prevention; access; wellness; fairness; collaboration; and leadership. This individual exemplifies health; is team-focused and positive; and consistently demonstrates respect for fellow team members and partners.

The R.O.C.K. Mat-Su Systems Coordinator and all R.O.C.K. Mat-Su staff are employees of the MSHF. The Systems Coordinator reports to the R.O.C.K. Mat-Su Director.

### **Responsibilities**

#### Working with Community Partners

- Build and maintain relationships with R.O.C.K. Mat-Su community partners and other key stakeholders

- Work with the R.O.C.K. Mat-Su Director and staff to update outreach strategies as new needs emerge.
- Work with the R.O.C.K. Mat-Su Director and staff to coordinate with other related projects and coalitions in the community to maintain a full understanding of local systems and to integrate their work into the Steering Committee and workgroup processes.
- Participate in all R.O.C.K. Mat-Su Steering Committee and Work Group meetings.

#### Strategic Coherence

- Maintain understanding of current implementation challenges in the Mat-Su Borough community and developing comprehensive solutions to address them.
- Work with the R.O.C.K. Mat-Su Director and staff to provide support to local partner organizations in aligning their work to the Common Agenda (e.g. identifying opportunities for program work to support specific goals).
- Coordinate advocacy that supports activities of local partners.
- Other duties as assigned.

#### Systems-Change Strategy Support

- Support the work of the collective toward the goal of becoming a trauma-informed community by coordinating trainings, aligning partner organizations to a common agenda, and facilitating workgroups initiatives.
- Identify opportunities and support the work of systemic quality improvement initiatives identified by workgroups and community partners (i.e. health care, education, and behavioral health).
- Manage a shared measurement system and grant-related data by coordinating the collection and reporting of partner and internal data.
- Work closely with R.O.C.K. Mat-Su staff to align and provide comprehensive support for all strategies of R.O.C.K. Mat-Su.
- Other duties as assigned.

#### **Competencies**

- Ability to learn quickly, stay flexible, and highly organized in a fast-paced environment with competing demands while maintaining integrity of work product for self and staff.
- Advanced strategy and planning skills, including an ability to think strategically on both organizational and systemic levels over multi-year horizons.
- Comfort with ambiguity and ability to thrive in a fluid, entrepreneurial environment; willingness to “roll up one’s sleeves” and extend beyond formal responsibilities based on the needs of the work.
- Solid sense of self with demonstrated qualities of integrity, loyalty, discretion and self-motivation.
- Commitment to teamwork and community; familiarity with the Collective Impact model.
- Outstanding communication, facilitation and interpersonal skills, with the ability to build authentic relationships with a diverse set of stakeholders across many sectors and regions.

- Passion for social and racial equity work, knowledge of cultural competence, and a willingness to expand in these areas of knowledge and work.
- Familiarity with the child welfare system and ability to partner with State of Alaska Office of Children’s Services at local, state, and tribal levels.
- Solid understanding of Adverse Childhood Experiences (ACEs) and trauma-informed organization principles.
- Strong data acumen and ability to oversee complex shared-measurement systems.

**Position Qualifications**

- Bachelor’s degree; degree in public health, health policy, social work, education, or related field preferred
- Minimum 3 years of work experience, including one or more years of proven work with community partnerships or outreach.
- Existing relationships with, or ability to build relationships with, a cross-sectoral range of stakeholders in the local area, including senior executives
- The presence to inspire confidence and passion in external audiences and to build effective relationship with a range of stakeholders
- Advance project management skills
- Ability to thrive in a fluid, unstructured, entrepreneurial environment without formal training
- Flexibility and the ability to work autonomously, as well as take direction as needed
- Commitment to the collective impact concepts
- Strong analytical and critical thinking skills
- Strong community engagement skills
- Ability to travel to partner sites and stakeholder meetings throughout the Mat-Su Borough

**Closing Date:** March 06, 2020 cob, or until filled

**Work Location:** Mat-Su Health Foundation, Wasilla, Alaska

**Salary Range and Benefits:** \$28.00 - \$31.00 per hour DOE. Position is non-exempt and full time. The MSHF offers a comprehensive benefits package and is an at-will employer.

**How to Apply:** Candidates should submit a cover letter and resume in a single PDF to [jobs@healthymatsu.org](mailto:jobs@healthymatsu.org). Please include job title in email subject line.